



# ADMINISTRATIVE NOTES

Newsletter of the Federal Depository Library Program

Vol. 12, no. 04

GP 3.16/3-2:12/04

February 15, 1991

## Project Hermes Available to All Depositories

Full text of Supreme Court Opinions is now available to all depositories within 8 hours of their release by the Supreme Court.

In June 1990, the Government Printing Office (GPO) was selected to join a dozen information-oriented organizations participating in the Court's two-year experiment for releasing opinions in electronic format. The involvement of GPO in the experiment, called Project Hermes, permitted the general public, through the Federal Depository Library System, to have access to this timely information comparable to the access provided to news wire services, legal publishers, and other disseminating entities.

At the Fall 1990 Depository Library Council meeting, availability of the Project Hermes files for beta testing by Regional and law depositories was announced. (Beta testing: Testing with an outside group after initial internal testing is complete.) Based on generally favorable responses from a January 1991 survey of nearly 50% of this test group, the Library Programs Service has expanded the availability of the Project Hermes files to the remaining depositories.

Depositories that have not yet tried to access GPO's bulletin board system for the Project Hermes files should refer to the instructions in Administrative Notes, v. 11, no. 24. The phone number for the bulletin board, available 24 hours a day, 7 days a week, is (202) 275-7923. First time users need to register with their user ID and password at least one workday prior to receiving authorization to download a file. The library's depository library number will be its user ID.

For problems with accessing the system or with any system functions, telephone assistance will be available Monday through Friday, from 8:00 a.m. to 4:00 p.m. (EST). Call this "help line" at (202) 275-2471. For other questions about Project Hermes, call Jane Bartlett at (202) 275-1003.



# ELECTRONIC CORNER

**Question:** *I'm just a beginner with computers and with CD-ROM. The terminology confuses me, and I'm not sure where to start. Do you have any suggestions?*

**Response:** A librarian friend, Ann May from the El Paso (TX) Natural Gas Company, recently loaned me her copy of *Managing the New Electronic Information Products*, second edition, by Stephen E. Arnold and Linda Rosen (published in 1990 by Riverside Data, Inc., P.O. Box 545, Sudbury, MA 01776. ISBN 0-962-5577-0-6, \$24.95). Not only does the book appear helpful in terms of things to think about when planning for CD-ROM, but it has a glossary that may make this new and strange world less mysterious.

Does anyone else have suggestions for our friend? What do you recommend for the novice?

The **Electronic Corner** provides an opportunity for us to work together as depository service is being expanded to include electronic access to information. What questions do you have that may already been solved by another depository? Are you willing to share your successes with colleagues who are just beginning to face some of the challenges?

Here is a question to think about: Is anyone providing access to their depository CD-ROMs on a Local Area Network (LAN)? Tell us about it!

Send questions and comments to: Jane Bartlett, Electronic Corner, U.S. Government Printing Office, Library Programs Service (SL), Washington DC 20401.

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## Administrative Notes Printing Delayed

Due to staff shortages and equipment failure, Administrative Notes processing has been delayed. Each issue is normally put together a month in advance of its issue date and delivered to the unit within LPS that operates the offset press and whose main responsibility is printing the daily shipping lists. Each Administrative Notes issue is usually run off within one week. It is then sent to the GPO bindery, where it is collated (by hand), drilled, stapled, and delivered back to LPS. This process normally takes two weeks. The Depository Distribution Division then mails the issue to depositories, and if all goes well it reaches them by its issue date.

Because of insufficient staff during the holiday period, followed by a press breakdown, v. 12, no. 2 (January 15, 1991) and v. 12, no. 3 (January 30, 1991) have both been removed from the normal internal processing cycle and sent to GPO's Rapid Response Center for printing. Both those issues may be mailed late, but they will be on their way to you as soon as possible!

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## NTIS Workshops Available

The National Technical Information Service (NTIS) sent the following announcement to LPS:

To encourage effective and efficient searching of the NTIS Bibliographic and FedRIP databases, and to introduce new users to NTIS services, training workshops are scheduled for the following areas. If you would like to search the NTIS databases like a pro, come to a workshop; they are **free** of charge, and the classes are kept small for personalized attention. For additional information about the workshops, call: (703) 487-4929, or FAX: (703) 321-8547.

### NTIS Training Schedule

#### February 1991

2/07	Washington, DC	FedRIP workshop
2/08	Washington, DC	NTIS workshop
2/19	Philadelphia, PA	NTIS workshop
2/20	Camden, NJ	NTIS workshop

#### March 1991

3/04	Arlington, VA	NTIS workshop
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#### April 1991

4/04	Chicago, IL	FedRIP workshop
4/05	Chicago, IL	NTIS workshop
4/11	Detroit, MI	NTIS workshop
4/12	Madison, WI	NTIS workshop
4/20	San Diego, CA	NTIS workshop
4/21	San Diego, CA	FedRIP workshop

*Valentines  
To Our  
Depository Friends!*





# Update to the List of Classes

Date 1-10-911991-1Page 1 of 3

Class no.	Item no.	Change/Notice
A 67.40/2:	0076-K	Export Briefs, title has changed to Trade Leads.
A 93.18/3:	0042-T-01	Economic Research, has been discontinued.
C 3.138/4:	0147-B	Advance Monthly Retail Sales will no longer be a depository item.
C 3.164:FT 900	0144-A-12	Summary of U.S. Export and Import Merchandise Trade has been discontinued.
D 103.24/19:	0334-A-28	EIRS Bulletin (irregular) (MF), will be added to item 0334-A-28.
D 201.32:	0374-A-01	Fathom (MF), change format to paper.
D 214.26:	0384-A-05	Crescent City Marine (monthly) (P), frequency has changed to quarterly.
E 1.86/6:	0429-A-22	Faculty and Student Programs (annual), (P), will be added to item number 0429-A-22.
E 3.27/6:	0429-T-49	Energy Education Resources, Kindergarten through 12th Grade (annual) (P), will be added item number 0429-T-49.
E 3.32/3:	0429-T-58	Winter Fuels Report (weekly) (MF), will be added to item number 0429-T-58.
ED 1.79/3:	0455-B-17	A.T. Quarterly (P), will be added to item number 0455-B-17.
EP 5.18/2:	0473-B-14	The Toxics-Release Inventory: A National Perspective (annual)(P), the title has been changed to The Toxics-Release Inventory: National Report.
HE 20.3031:	0506-A-13	Medicine for the Layman, title has changed to Medicine for the Public.
HE 20.7315/2:	0494-K-08	Summary of Health Information for International Travel (biweekly) (P), will be added to item number 0494-K-08.

# Update to the List of Classes

Date 1-10-911991-1Page 2 of 3

Class no.	Item no.	Change/Notice
HE 22.8/16:990/ v.2/Braille	0512-A-03	The Medicare Handbook, LPS regrets that adequate copies were not received for this publication entitled 'The Medicare Handbook' volume 2. Therefore it will be distributed under item number 0512-A-03 for this issue only. PLEASE DO NOT CLAIM this title. The title has also changed from Your Medicare Handbook. LPS regrets any inconvenience this may cause.
I 29.59/7:	0646-A-01	Listing of Education in Archeological Programs, (LEAP)(P), will be added to item number 0646-A-01.
I 29.96:	0648-T	Courier, the National Park Service Newsletter, title has changed to Courier, Newsmagazine of the National Park Service. The item number remains the same.
I 53.45/2:	0631-F	Bureau of Land Management Office Directory (quarterly) (MF), will be added to item number 0631-F.
.I 72.14:	0671-H	Offshore Scientific & Technical Publications (quarterly) (P), frequency has changed to irregular.
J 29.11/8:	0968-H-13	Households Touched by Crime, the title has changed to Crime in the Nation's Households
Ju 10.21:	0729-D	Federal Judicial Workload Statistics (quarterly) (P), frequency has changed to annual.
L 1.42/2:	0746-C	Employment Training Report to the President has been discontinued.
L 2.98:	0768-R	Special Labor Force Reports (P), have been discontinued.
L 35.25/2:	0766-D	OSHA National Training Institute, Catalog of Courses (annual) (P), will be added to item number 0766-D.

# Update to the List of Classes

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<u>Class no.</u>	<u>Item no.</u>	<u>Change/Notice</u>
NS 1.44:	0834-C-04	Science and Engineering Doctorates (annual) (P), format has changed to MF.
S 1.70/7:	0882-B	Trust Territory of the Pacific Islands (annual), has been discontinued.
T 22.2/15:7141/	0956-J	Order Point Bulletin, has been added to item number 0956-J.
T 22.2/15:7375/	0956-J	Network (quarterly) (P), will be added to item number 0956-J.
TD 5.17:	0931-A	The Coast Guard Engineer's Digest (P), format has changed to MF.
TD 5.45:	0931-F	Retiree Newsletter (P), format has changed to MF.

# Update to the List of Classes

Date 1-10-911991-2Page 1 of 2

Class no.	Item no.	Change/Notice
A 67.18:	0076-J	World Oilseed Situation and Market Highlights, the title has changed to World Oilseed Situation and Outlook.
A 77.15/2:	0025-B	ARS Directory (semiannual) (MF), will be added to item number 0025-B.
A 93.29/2-19:	0078-A	Pacific Rim Agriculture and Trade Report, Situation and Outlook Series (MF), merged with A 93.29/2-8:. The item number will remain 0078-A.
A 104.12/2-5:	0024-P-03	U.S. Wheat Quality (annual) (P); will be added to item number 0024-P-03.
C 3.215/17-28:, 29,31,34,44,45, 49,50,52,58,59, 60,61,84.		These classification numbers have been incorporated in the classification number C 3.215:, item number 0141-A.
C 55.220/9:	0273-D-17	STP Newsletter (MF), will be added to item number 0273-D-17.
C 55.240:	0273-D-24	The Paleoclimate Data Record (irregular) (P), will be added to item number 0273-D-24.
D 10.11:	0314-E-01	Digest (quarterly) (P), will be added to item number 0314-E-01.
D 101.106/3:	0321-B-01	Recruiter Journal (monthly) (P), will be reissued under its previous item number 0321-B-01. All libraries previously selecting this item number will start receiving this title again.
ED 1.18/8:	0460-C-02	Library Programs, Library Services for Individuals with Limited English Proficiency (annual) (P), will be added to item number 0460-C-02.
ED 1.331:	0455-G-11	The ERIC Review (quarterly) (P), will be added to item number 0455-G-11.
EP 1.56:	0431-I-73	Monthly Awards for Construction Grants for Wastewater Treatment (MF), format has changed to (P).



# Update to the List of Classes

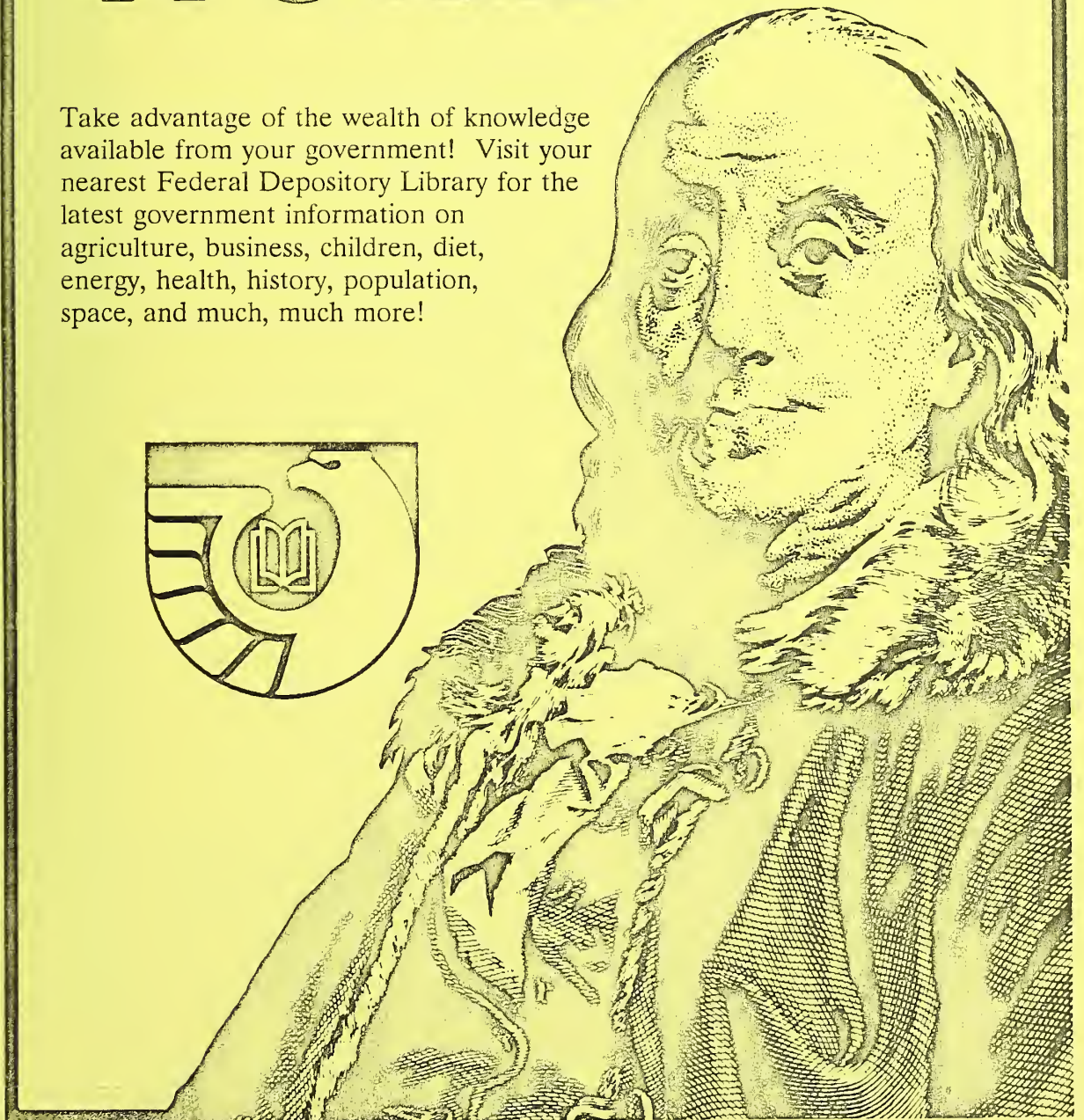
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Class no.	Item no.	Change/Notice
HE 1.56:	0444-K-07	Sharing (quarterly) (P), has been discontinued.
HE 3.66/3:	0516-N	The OHA Law Journal (quarterly) (MF), replaces HE 3.66:. The item number remains 0516-N.
HE 20.6208/4-6:	0509-D	Instruction Manual 2d NCHs Procedures for Mortality Medical Data System File Preparation and Maintenance (annual) (P), will be added to item number 0509-D.
HE 20.6208/14:	0509-D	Instruction Manual Part 11, Computer Edits for Mortality Data (annual) (P), will be added to item number 0509-D.
HE 20.6518:	0491-B-13	Conference Summary Report (MF), will be added to item number 0491-B-13.
HE 20.7500:		Center for Environmental Health has changed its name to Center for Environmental Health & Injury Control.
HE 22.8/7-5:	0512-A-25	Medicare Carrier Quality Assurance Handbook (P), will be added to item number 0512-A-25.
I 49.13/5:	0616-B-01	Fish & Wildlife Leaflets, will be added to item number 0616-B-01.
J 29.11/13:	0968-H-12	National Corrections Reporting Program (annual) (P), will be added to item number 0968-H-12.
SBA 1.27/2:	0901-B-10	Quarterly Review, 503 and 504 Economic Development Loan Programs, title has changed to SBA Quarterly Report 503 and 504 Economic Development Loan Programs.
TD 1.1/4:	0982-C-22	The Secretary's Semiannual Report to the Congress (MF), will be added to item number 0982-C-22.



# KEEP UP IN A CHANGING WORLD

Take advantage of the wealth of knowledge available from your government! Visit your nearest Federal Depository Library for the latest government information on agriculture, business, children, diet, energy, health, history, population, space, and much, much more!



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